



# DURRINGTON INFANT AND JUNIOR FEDERATED SCHOOLS

## CONSENT FOR THE USE OF PHOTOGRAPHS AND VIDEO RECORDINGS IN SCHOOL

*For the purposes of clarity, any reference to “photograph” will include still photographs taken on school cameras and iPads, and by our current professional school photography company, as well as video recordings taken by school iPads, laptops and video cameras, and the professional recordings of school productions.*

The General Data Protection Regulations (GDPR) provides 6 legal gateways for processing of personal data in school. The majority of data we process will fall under the legal gateway of “public task” (i.e. we must process the data to fulfil our educational and welfare obligations), or “legal obligation” (i.e. we are legally obliged to process the information). Some usage of photographs will fall outside these requirements, and we therefore need permission of a parent/legal guardian to process this type of usage.

To meet our obligations of providing education to pupils, and to ensure the safety and welfare of pupils whilst in our care, we will take photographs of all pupils. These will be used for, for example, evidencing learning, Early Years Learning Journals, classroom and corridor displays, medical and allergy notices for staff, reports and individual school photographs. As this type of processing takes place under public task/legal obligation, we do not require your consent. However, if you are concerned that there may be a safeguarding concern with this type of processing, please speak to the Data Protection Officer or Head Teacher in confidence.

As a school we often take photos of pupils for the other reasons, for example to celebrate special achievements and events, as a record of day excursions, visiting events and residential trips, as a record of school assemblies, publicity photographs and DVD recordings of school plays or productions, and class photos. We require permission from parent/legal guardians for this type of photograph usage where the usage is not linked to educational or welfare purposes.

We also like to use these sorts of photographs on our own social media accounts and in press releases. If we use photographs on our social media we will not use the names of pupils, and we will not use any photograph that is likely to embarrass any child. If we release a photo to the press we will use only the first name of pupils. If the press release requires a child’s full name we will notify you of this and seek your permission for your child’s full name to be used.

You can withdraw permission at any time. If you give permission and you wish to withdraw it at a later date then you can do so by putting a request in writing to the Data Protection Officer, via the School Office or via email to [officejunior@dfed.co.uk](mailto:officejunior@dfed.co.uk). We will acknowledge your withdrawal of consent as soon as possible. No further processing of these photos will take place after we have acknowledged your withdrawal of consent, but you should be aware that existing copies will remain in existence. Please note that the withdrawal of your consent for the processing of photographs in school will not apply to the use of photographs in relation to the previously mentioned educational, safeguarding and welfare reasons.

You can also make changes to these consents in the SIMS Parent app.

Full details of how we process data, including photographs, can be found in the schools’ Privacy Notice for Pupils, published on our website.



# DURRINGTON INFANT AND JUNIOR FEDERATED SCHOOLS

## CONSENT FOR THE USE OF PHOTOGRAPHS AND VIDEO RECORDINGS IN SCHOOL

Name of child \_\_\_\_\_

Name of parent/legal guardian \_\_\_\_\_

I CONSENT to my child's photographs being used within the school environment (this only applies to uses not related to welfare or educational purposes, which is permitted by public authority/legal requirement), in school newsletters, in class photos, school production DVDs and on the schools' website. I understand that my child's full name will not be used without my express permission being sought.

I CONSENT to my child's photograph being used on the schools' social media accounts and in press releases. I understand that my child's full name will not be used without my express permission being sought.

OR

I DO NOT CONSENT to the use of my child in any school photographs. However, I understand that their photo will still be used in processes directly related to education, safeguarding and welfare as they do not rely on the lawful gateway of consent.

SIGNED \_\_\_\_\_ DATED \_\_\_\_\_